

 Kevin Mayer
08/10/98 08:56 AM

To: Catherine McCracken/R9/USEPA/US@EPA
cc:
Subject: Arizona perchlorate meeting info - from July 29

----- Forwarded by Kevin Mayer/R9/USEPA/US on 08/10/98 08:51 AM -----
Medville@asu.edu on 07/29/98 09:46:39 AM



To: Mayer.Kevin
cc:
Subject: meeting info

Hi Kevin,
I'm working on getting answers to ALL your administrative questions. Send me your fax # and I'll fax you a copy of the ASU West campus MAP. Copies of some originals will be in the mail to you. COFFEE - I'm working on getting our Provost to foot the bill for coffee and maybe? goodies for the afternoon. (she is away at the moment). As soon as I find out I'll let you know. Yes, we can have tables arranged on the high riser for panel discussions, no problem. But I need to know HOW MANY people will be seated on the panel (also will you be able to get me their names/titles/etc. so I can make ID placement cards to put in front of them. HOTELS - I'm getting a list together, so far I've confirmed 5 different ones within 1-2 miles and govt rates range between \$44.99 - \$72.00 (inclusive). Two other hotels need to call me back tomorrow with their rates. I'll send you the names/phone numbers/rates/location/etc as soon as I get confirmation from the others. FOOD - we have a faculty lounge (yum) and cafe at the University, and there are NUMEROUS eating places across the street from campus.

DIRECTIONS from airport to ASU West campus are extremely simple. I'll write them on the map's I send you. Airport --> I-17. Take I-17 NORTH toward Flagstaff. Exit on Thunderbird Road WEST (not east) proceed to 4701 West Thunderbird and you'll see the THREE FLAGS in front of the University (left hand side of the road). You CANNOT miss it. Parking will be marked with EVENT parking signs.

Anything else? Please keep let me know, as I haven't organized a huge interagency meeting since the EJ one in Crystal City. Let me know what else you think I can do and coordinate from my end. THANKS as always.
Karen Medville